## General Questionnaire

## «Request Form»

Please enter the following fields. Fields that indicate "Required" must be entered. \*Please be advised that our subcontractor may contact you regarding this matter. \*Please be advised that if the damage was due to the tenants' negligence, an estimate bill will be forwarded and upon consent, repairs will be made accordingly.However, if the cause was discovered after a repair was made, such as a clogged drain, etc. an invoice may be forwarded after the repair has been complete.

## [Please answer the following questions regarding the type of inquiry]

・お電話繋がりやすい時間帯

(A time frame convenient to contact you by telephone)

・立ち合い可能日

(An available inspection date)

・いつからか

(Since when)

・どんな症状(不具合)か

(Explain symptom (defects))

・具体的な場所

(Specify location)

\*不具合箇所がわかるお写真があれば添付お願いいたします。

(Should there be a photo of the defective area, please attach accordingly. )