

Renewal of rental agreement

The term of lease agreements for residential properties are generally 2 years from the start date of the agreement. Once the lease term expires, the agreement can be renewed under the same condition as the previous agreement, and the procedure for extending the agreement is called the Renewal Procedure.

Renewal Agreement Procedures

● Online Procedures

Renewal agreements are generally processed online. Postal methods are not available and will need to be processed using your smartphone or PC. Please be advised that a reminder will be sent to the registered mobile phone via SNS text approximately 3 months prior to renewal.

● Paper form Procedures

For those who did not confirm the procedure online, the renewal agreement will be sent in writing: ↓

- Renewal Agreement
- Invoice
- Sample form
- About Fire Insurance Membership
- Request for a Guarantor Company
- Reply envelope

We will send the above documents.

● 2 months prior to the expiration agreement date

Please apply for the cancellation notice from the website as your earliest convenience.

Rental agreements generally have a 1 to 2 month in advance cancellation notice period. Please be advised that if the cancellation notice is late and the cancellation date exceeds the expiration date by even one day, a renewal fee will be charged, so please pay attention.

※Review the lease agreement for the exact cancellation notice period.

● **1 month prior to the expiration agreement date**

If you decide to renew, please return the documents and renewal fees prior to the due date. The renewal agreement will be comprised of multiple copies. Keep one for yourself and send in the remaining ones. Bear in mind that of those who completed the procedure online are not required to send back any copies. If you do not meet the deadline, please contact us in advance.

Once the documents and payments have been confirmed, the renewal will be complete.